

Bern, 11 September 2020

POSITION AVAILABLE (70-90%)

Legal and Compliance Professional

Obviam is a Swiss investment manager in charge of the investment operations and day-to-day business operations of SIFEM, the Swiss government-owned Development Finance Institution. Obviam also serves as investment advisor to private clients including banks, foundations and high net worth individuals. Obviam invests in private equity and private debt transactions in emerging and frontier markets.

Obviam is hiring a legal and compliance professional to be part a of small legal team based in Bern that seeks to offer quality and adopts a client-orientated approach in its collaboration with other departments and support to the organisation in general.

Key Responsibilities:

- Draft, review, mark-up as well as negotiate the legal documentation of Obviam's investment projects (mostly Private Equity fund & Financial Institution loan agreements).
- Manage and coordinate legal aspects in connection with the structuring, closing and follow-up of investments, in close coordination with the investment team.
- Advise in relation to the management of Obviam's investment portfolio.
- Coordinate with external counsel.
- Advise on Swiss regulatory aspects as well as on any relevant Swiss law matter.
- Ensure compliance with Obviam's regulatory and compliance obligations and execution of the company's compliance program, as well as with internal regulations and processes.
- Monitor and reporting of the adherence with all rules and regulations.
- Proactively contribute to the development of the legal team's knowledge management.
- Report to the head of the legal department.

Requirements:

- Law degree from a Swiss university with admission to the Bar in Switzerland.
- At least two years relevant work experience, preferably in a corporate/or finance team of a law firm, international company or financial institution.
- Perfect written and spoken English, fluent in at least one Swiss national language.

Other selection criteria:

- Self-motivated and proactive team player with strong communication and interpersonal skills.
- Analytically strong, solution-orientated and out of the box thinker.
- Sound business judgment to identify issues and present practical solutions.
- Structured and committed to deliver quality work.
- Additional language skills (an asset).
- Experience in the area of impact investing, responsible investments and ESG standards (an asset).
- Ability and desire to work in a multi-national and multi-cultural environment.

Obviam is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.

Deadline for applications: 15 October 2020

Entry date: Q1 2021

Please send c.v. and motivation letter (combined into one PDF document) by e-mail to:

lawjobs@obviam.ch